

PM Providers

Driving Results with Project Management Solutions



PMP® & CAPM® Certification Exam Preparation

Training Solutions

Project Management is rapidly becoming a mission critical capability for companies of all sizes. From large enterprise to small and mid-size businesses, effective project management and delivery is a strategic advantage for organizations and a vital component of any dynamic enterprise. And with industry restructuring, market changes, and other influences the need for certified and experienced professionals grows every day. Set yourself apart from the pack with PM Providers proven PMP® Certification Exam Preparation Training *guaranteed* to get you certified.



PMP/CAPM Certification Exam Preparation

Our PMP® Exam Preparation Program prepares you for either the PMP® or the CAPM® certification which are both offered by the Project Management Institute (PMI). Our Certification Program runs for 1 full week in person from 9AM to 5PM thereby providing the 35 hours of training required for the PMP® exam and the 23 hours required for the CAPM® exam.

The objective of this program is to successfully prepare students for the PMP® or CAPM® exam based on PMI's PMBOK® Guide Fourth Edition. The certificate program will teach students The PMBOK® Guide's standards and framework including project management knowledge areas and process groups. Also, you will be provided comprehensive training materials including:

- ◆ Student Course book
- ◆ Quick Reference Study Guide
- ◆ 4 practice exams plus daily session exam questions-> That is over 500 exam preparation questions
- ◆ Answer Keys and Glossary of PMBOK® definitions and Acronyms

All of which will assist you in successfully passing the PMP® exam!

In each session you will explore in depth all 9 knowledge areas in Project Management: Integration, Scope, Time, Cost, Quality, Human Resources, Communication, Risk, and Procurement. All 5 process groups within the knowledge areas will be reviewed step by step: Initiating, Planning, Executing, Monitoring & Controlling, and Closing. During each session there will be opportunities to:

1. Have interactive discussions throughout the course with an experienced Project Management Professional
2. Explore PMI's Best Practices and Professional responsibilities as a Project Manager
3. Practice and review the exam questions
4. Worksheets to answer key inputs, tools & techniques, and outputs for all of the process groups
5. Review of the PMP® application process and successful strategies to use during the exam

The project management knowledge and skills learned during this certificate can be applied across all industries and follow the global standards set by PMI. Our Program can be tailored for your industry and organizational needs.

PMP/CAPM Exam Preparation Agenda

Overview of Project Management and PMBOK®

Initiating the Process Group, Charter, and identify Stakeholders

Planning

Scope and WBS Process
 Activities, Resources, Durations, and Schedule Process
 Estimate Costs and Determine Budget Process
 Quality, Communication, and Develop HR Plan Process
 Identify and manage the Risk Process and Responses
 Perform Qualitative & Quantitative Risk Analysis Process
 Plan Procurements Process

Executing

Direct and Manage Project Execution Group and Process
 Perform Quality Assurance
 Acquire, Develop, and Manage Project Teams
 Manage Stakeholder Expectations
 Conduct Procurements Process

Monitoring & Controlling

Monitor and Control Project Work
 Perform Integrated Change Control Process
 Verify and Control the Scope
 Control Schedule and Costs
 Perform Quality Control and Report Performance
 Monitor and Control Risks
 Administer Procurement Process

Closing

Closing Process Group
 Close Project or Phase
 Close Procurements

Professional and Social Responsibility

PM Providers, LLC is a Registered Educational Provider with the Project Management Institute (PMI). All Preparation Courses are taught by experienced certified professionals.